GEORGIA ACADEMY OF PEDIATRIC DENTISTRY

CONSTITUTION AND BYLAWS

TABLE OF CONTENTS

CONSTITUTION

Article I. Name… 2
Article II. Purpose 2
Article III. Area 3
Article IV. Organization… 3
Article V. Government… 4
Article VI. Officers and Directors… 4
Article VII. Meetings of the Academy… 4

BYLAWS

Chapter I. Membership… 5-8
Chapter II. Suspension or Expulsion of Members… 8
Chapter III. Fiscal Year… 8
Chapter IV. Meetings of the Academy… 9
Chapter V. Voting and Elections… 9-10
Chapter VI. Officers and Directors… 10-12
Chapter VII. Duties of the Officers… 12-16
Chapter VIII. Election and Installation of Officers… 16
Chapter IX. Committees… 16-18
Chapter X. Dues, Assessments and Fees… 18
Chapter XI. Procedures… 19

ARTICLE I. NAME

The name of this organization shall be the Georgia Academy of Pediatric Dentistry, hereinafter referred to as "the Academy", this Academy" or the GAPD.

ARTICLE II. PURPOSE

The purposes of this organization are as follows:

1. To bring the pediatric dentists of the State of Georgia into one organization for the advancement of the science and art of pediatric dentistry.

2. To encourage, sponsor and advance the achievement of a high and ethical standard of practice, education and research in the art and science of all phases of dentistry for children, adolescents and the disabled and in the continuing education of the health professions and the public concerning recognized scientific advancements in the dental and general health of children.

3. To act in an advisory capacity to state and local dental societies in matters pertaining to pediatric dentistry.

4. To act as a spokesperson for Georgia pediatric dentists in legislative matters, third-party and publicly funded programs, publicity and public relations matters and in matters pertaining to the oral rehabilitation of disabled children.

DEFINITION OF PEDIATRIC DENTISTRY: Pediatric dentistry is an age-defined specialty that provides both primary and comprehensive preventive and therapeutic oral health care for infants, and children through adolescence, including those with special health care needs.

ARTICLE III. AREA

Section 1. The confines of this Academy shall be the State of Georgia.

Section 2. The members of this Academy shall meet the Bylaw eligibility requirements as provided in Chapter 1 of the Bylaws.

ARTICLE IV. ORGANIZATION

Section 1. The Academy is a non-profit corporation organized under the laws of the State of Georgia.

Section 2. The Academy shall have and continuously maintain in the State of Georgia a registered office and a registered agent whose office shall be identical with such registered office and has such other powers as granted by the Corporation Acts of the State of Georgia.

Section 3. Said organization is organized exclusively for charitable, religious, educational and scientific purposes, including, for such purposes, the making of distributions to organizations that qualify as exempt organizations described under Section501(c)(3) of the Internal Revenue Code, or corresponding section of any future tax code.

Section 4. Upon dissolution of the organization, assets shall be distributed for one or more exempt purposes within the meaning of Section 501 (c) (3) of the Internal Revenue Code or corresponding section of any future federal tax code, or shall be distributed to the federal government, or to a state or local government, for a public purpose. No part of the net earnings of the Corporation are to be distributed to, its members, trustees, officers, or other private persons, except that the corporation shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distribution in furtherance of its purposes. Notwithstanding any other provision of these articles, the corporation shall not carry on any activities not permitted to be carried on (A) by a corporation exempt from Federal income tax under section 501 (c) (3) of the Internal Revenue Code of 1954 (or the corresponding provision of any future United States Revenue Law) or (B) by a corporation, contributions to which are deductible under section 170 (c) (2) of the Internal Revenue Code of 1954 (or the corresponding provision of any future United States Revenue Law).

Section 5. Membership: The membership of this Academy shall consist of dentists and other persons whose qualifications and classifications shall be established by Chapter I of the Bylaws.

ARTICLE V. GOVERNMENT

Section 1. The legislative and controlling body of this Academy shall be the voting membership gathered together and shall be known as the General Membership.

Section 2. The administrative body of this Academy shall be a Board of Directors as provided in Chapter VI of the Bylaws, which may hereinafter be referred to as "the Board".

ARTICLE VI. OFFICERS AND DIRECTORS

Section 1. The elected officers of this Academy shall be the President, President-elect and Secretary-Treasurer, each of whom shall be elected by the general membership.

Section 2. The appointed officers of this Academy shall be an Executive Director, Academy Representative to the Southeastern Society of Pediatric Dentistry (SSPD) and
AAPD Public Policy Advocate, and Legislative Committee chair designated and appointed by the Board
of Directors or the President as provided in Chapter VII of the Bylaws.

Section 3. The Executive Committee shall consist of the elected officers of the Georgia Academy of Pediatric Dentistry, immediate past president, the Executive Director and the Academy
Representative to the Southeastern Society of Pediatric Dentistry.

Section 4. ~~The~~ Board of Directors of this Academy shall consist of the elected officers, the appointed officers , immediate past president, and the chairs of the following committees:
Constitution and Bylaws, Nominating, Legislative.
These chairs shall be chosen as provided in Chapter IX of the
Bylaws and shall serve for a term of three (3) years. The Executive Director, the Academy Director to the SSPD and the Liaison to the GAP and the AAPD Public Policy Advocate shall serve as ex-officio members of the Board without vote.

ARTICLE VII. MEETINGS OF THE ACADEMY

There will be a meeting of the Academy held annually in accordance with Chapter IV of the Bylaws.

BYLAWS

CHAPTER I. MEMBERSHIP

Section 1. There shall be eleven (11) categories of membership: Active, Life, International, Associate, Affiliate, Affiliate Life, Retired, Student, Allied Honorary and Inactive.

Section 2. **ACTIVE**

1. A practicing dentist may be considered for Active membership provid d the applicant:
    a. Is actively involved exclusively in pediatric dentistry by way of practice and/or research and/or teaching of and/or administration in an educational institution within the geographic confines of this Academy, and
    b. Meets the educational requirements of the American Dental Association for the announcement of practice in pediatric dentistry.
    c. Members are strongly encouraged to maintain membership in the American Academy of Pediatric Dentistry and SSPD.
    d. Active members are strongly encouraged to maintain membership in the American Dental Association.
    e. Maintains a valid license to practice dentistry in Georgia. This provision shall not apply to those individuals who are otherwise duly qualified for membership, but whose current employmer does not require a valid Georgia license.

2. Active members shall pay dues as provided in Chapter X, Section 2 of these Bylaws.

3. Membership becomes effective following review and approval of the application by the Board of Directors.

Section 3. **LIFE**

1. This category of membership is available, upon application, to Active members who:
    Have been-members in good standing of the Academy for thirty (30) consecutive years, excluding student years, and have reached the age of sixty-five (65) years, and
    a. Continue to fulfill the provisions set forth in Chapter I, Section 2, for an Active member, and have paid all dues and assessments through the calendar year in which application for Life membership is made, or

Have left practice or educational careers due to permanent medical disabilities and fulfill all other criteria except age or membership tenure.

b. Maintain a valid license to practice dentistry in Georgia. This provision shall not apply to those individuals who are otherwise duly qualified for membership, but whose current employment does not require a valid Georgia license.

c. Life members who derive some income from dentistry shall pay annual dues equal to fifty percent (50%) of an Active member's dues. Life members who derive no income from dentistry shall pay no annual dues.

Section 4. **INTERNATIONAL**

This category of membership is available as an option for all pediatric dentists who meet the qualifications established for Active membership as outlined in Chapter I, Section 2 (with the exception of those pediatric dentists in the federal services) who practice, teach, or do research outside the United States.

International members shall pay annual dues equal to fifty percent (50%) of an Active member's dues.

Section 5. **ASSOCIATE**

This category of membership is available, upon application, to the following individuals:

a. Dentists who are educationally-qualified in one of the other specialty areas of dentistry recognized by the American Dental Association, and
b. Pediatricians and other physicians.

2. Associate members shall pay annual dues equal to fifty percent (50%) of an Active member's dues.

Section 6**.** **AFFILIATE:**

1. This category of membership is available, upon application, to general dentists who practice in Georgia, and

Are strongly encouraged to maintain membership in the American Dental Association, and

2. Maintain a valid license to practice dentistry in the state of Georgia. This provision shall not apply to those individuals who are otherwise duly qualified for membership but whose current employment does not require a valid Georgia license.
3. Affiliate members shall pay the same dues and fees as Active members.

Section 7. **AFFILIATE LIFE:**

1. This category of membership is available Affiliate members who:
   a. Have been members in good standing for a total of thirty (30) years, excluding student years, and have reached the age of sixty-five (65) years, and
   b. Continue to fulfill Affiliate membership eligibility criteria.
   c. Affiliate Life members who derive some income from dentistry shall pay annual dues equal to fifty percent (50%) of the Affiliate member's dues. Affiliate members who derive no income from dentistry shall pay no annual dues.

Section 8. **RETIRED:**

1. This category of membership is available to Active, Associate and Affiliate members, upon application, who:
   a. Have been members in good standing of this Academy and,
   b. Have voluntarily and completely retired from practice, teaching and /or administration, and
   c. Are not engaged in part-time practice or employed in an administrative or teaching capacity for which remuneration is received, and
   d. If previously a member of this Academy, have paid all dues and assessments through the calendar year in which application for Retired membership is made, and
   e. Have been a dues paying member for a minimum of fifteen (15) years.

2. Dues for Retired members are waived.

Section 9. **STUDENT**:

This category of membership is available, upon application, to a:

1. Postdoctoral Student: who is either a full-time or part-time postdoctoral student enrolled in an educational program in pediatric dentistry and accredited by the American Dental Association or its foreign equivalent, or a
2. Predoctoral Student: who is enrolled in an educational program accredited by the ADA CODA.
3. Student members shall be exempt from payment of Academy dues.

Section 10: **ALLIED**:

This category of member is available, upon application, to:

1.Dental and medical allied health professionals, including dental hygienists, dental assistants, pediatric nurses, and physician assistants, whose interests are consistent with the mission of the Academy.

2.Allied members shall pay annual dues equal to twenty-five percent (25%) of an Active member's dues.

Section 11. **HONORARY:**

Honorary members shall be individuals who may not otherwise be eligible for membership in the Academy but who have made unusual or outstanding contributions to the science, teaching, and /or practice of pediatric dentistry.

1. Nominations of candidates should be submitted to the Executive Committee and Board of Directors.

2. The unanimous recommendations of the Executive Committee and Board of Directors shall be required for consideration for election. An affirmative vote of three-fourths (3/4) of the membership present, eligible to vote and voting at any annual meeting shall be required for approval.

3. Dues for Honorary members are waived.

Section 12. **INACTIVE:**

This category of membership is reserved for members who were previously Active, Associate, Affiliate, Life, or Affiliate Life members who receive no income from dentistry but who wish to maintain a relatively close association with the Academy. The member must apply annually for this membership classification.

Section 13. **PRIVILEGES:**

1. **ACTIVE and Life** members shall be eligible to:
    a. Attend all meetings of the Academy.
    b. Vote on all issues brought before the membership.
    c. Hold office and serve on committees.
    d. Active and Life members shall receive copies of all general membership communications and publications, including the Academy roster.

2. **INTERNATIONAL AND ASSOCIATE** members shall be eligible to:

a. Serve as consultants to committees, but not vote or hold office.
b. Attend all meetings of the Academy.
c. Receive copies of all general membership communications and publications, including the Academy roster.
d. May be assessed a fee for required international postage as determined by the Executive Director.

3. **STUDENT** members shall be eligible to:
    a. Serve as consultants to committees, but not vote or hold office.
    b. Attend all meetings of the Academy.
    c. Receive copies of all general membership communications and publications, including the Academy roster**.**

4. **RETIRED** members shall be eligible to:
    a. Serve as consultants to committees, but not vote or hold office.
    b. Attend all meetings of the Academy.
    c. Receive at no fee copies of all general membership communications and publications.
    d. In the event a Retired member resumes practice, teaching, or administration, it shall be incumbent upon said member to notify the Executive Director and Board of Directors for reinstatement to the former category of membership.

5. **AFFILIATE and Affiliate Life** members shall be eligible to:
    a. Serve as consultants to committees, but not vote or hold office.
    b. Attend all meetings of the Academy.
    c. Receive copies of all general membership communications and publications~~.~~, including the Academy roster.
    d. Affiliate or Affiliate Life members may not use the Academy name, membership status or logo, or imply special expertise or training in pediatric dentistry.

6. HONORARY members shall be eligible to:
    a. Serve as consultants to committees, but not vote or hold office
    b. Attend all meetings of the Academy
    c. Receive copies of all general membership communications and publications, including the Academy roster.

7. ALLIED members shall be eligible to:
    a. Attend the annual meeting of the Academy
    b. Received copies of all communications and publications.

c. Allied members may not use the Academy name, membership status or logo.

8. INACTIVE members shall be eligible to:

a. Serve on committees, but not vote or hold office

b. Attend all meetings of the Academy

c. Receive requested membership services at a cost determined by the Board of Directors.

Section 14: APPLICATION PROCEDURE

1.Applications for all categories of membership shall be submitted to the AAPD home office and delivered to the Executive Director of this Academy.

2. The appropriate dues and application fees for the category of membership for the current fiscal year shall become payable with the application for membership and shall be delivered to the Executive Director of the Academy. In the event the application for membership is not approved, the dues will be refunded.

3. Upon receipt of the application for membership, the Executive Director shall review the applicant's qualifications to assure that they conform to the respective requirements for membership as set forth in this Chapter.

CHAPTER II. SUSPENSION OR EXPULSION OF MEMBERS

Section 1. Members may be suspended or expelled for failure to pay dues appropriate for their membership category. Any member in default of payment of dues shall be suspended ipso facto from all privileges of membership. Failure to pay dues by July 1st of any year may result in suspension of membership.

Section 2. A member whose membership has been terminated by operation of any of the foregoing provisions may be restored to membership by application to be accompanied by a reinstatement fee in the amount of one (1) year's dues and payment of all assessments made during the time the membership was in lapse, together with documented evidence that the delinquency or delinquencies that effected the termination of membership have been fully corrected.

Section 3. Any member may be removed from membership by a three-fourths (3/4) vote of the Board of Directors at any general or special meeting of the Board called for that purpose, for unethical conduct in his/her practice, research or teaching or upon his/her conviction of a felony, or for other conduct involving moral turpitude.

CHAPTER III. FISCAL YEAR

The fiscal year for the Academy shall begin on January 1st and terminate on December 31st of each year. The records of the Academy may be audited each year immediately prior to the 1st day of January by a person or persons designated by the President, and a report shall be presented to the Board of Directors at the meeting of the general session.

CHAPTER IV. MEETINGS OF THE ACADEMY

Section 1. A meeting of the Academy shall be held annually at a time and place selected and announced by the Board of Directors.

Section 2. Notice of any annual meeting shall be given to each member in writing at least thirty (30) days prior to the meeting.

Section 3. The Board of Directors shall be primarily responsible for the agenda of the annual meeting.

Section 4. Meetings shall be open to members of the Academy and approved guests as set forth in Chapter IV, Section 5 of the Bylaws.

Section 5. Guests are those individuals who are not applicants nor eligible for membership and who would contribute to the Academy's objectives by being present, or other persons the Academy may wish to invite. A member of the Academy may bring a guest to the annual meeting, however, a request for guest attendance shall be submitted to the Executive Director at least thirty (30) days prior to the meeting date. The Executive Director shall be empowered to approve processing of guest applications except where qualifications are questionable. In such cases, the Executive Committee must approve the application.

Section 6. A quorum shall consist of the eligible voting Academy members present at the Annual meeting.

Section 7. A special meeting may be called by the President or upon written request of ten members in good standing. Such special meeting will be for the purpose of discussing and voting upon one or more specific issues. No further business may be discussed or acted upon at such special meeting.

CHAPTER V. VOTING AND ELECTIONS

Section 1. Only Active Members of the Academy shall, at every meeting of the membership, be entitled to one (1) vote in person upon each subject properly submitted for a vote. Election of officers and members of the Board of Directors shall be held annually. An officer and member of the Board of Directors shall be duly elected when he or she receives a majority of the votes cast at an election.

Section 2. At all meetings, except for the election of officers and Board of Directors, all votes shall be by voice or by a show of hands. At any regular or special meeting, if a simple majority so requests, any question may be voted upon by closed ballot.

Section 3. At all votes by closed ballot, the chairperson of such meeting shall immediately, prior to the commencement of balloting, appoint a committee of three (3) who shall act as "Inspectors of Elections" and who shall, at the conclusion of such balloting, certify in writing to the chairperson the results and the certified copy shall be physically affixed in the minute book to the minutes of that meeting.

CHAPTER VI. OFFICERS AND DIRECTORS

Section 1. The business, property and affairs of this Academy shall be managed by a Board of Directors.

Section 2. No voting member of the Board of Directors shall receive any compensation from the GAPD, other than reimbursement for incurred expenses. The members of the Board of Directors of the GAPD shall not be personally liable for its debts, liabilities or other obligations.

Section 3. The elected officers of the Academy shall consist of the:

1. President-elect
2. Secretary-Treasurer

All but the President shall be elected at the annual election to be held during the annual meeting of the Academy. The President-elect automatically assumes the office of the President at the next annual meeting following election to President-elect.

Section 4. The appointed officers of the Academy shall be the:

1. Executive Director
2. Academy Representative to the SSPD
3. Chair of the Legislative Committee
4. AAPD Public Policy Advocate

The Executive Director shall be nominated by the Nominating Committee and approved by a majority vote of the Board of Directors. The SSPD Representative and chair of the Legislative committee, will be appointed by the President.
The AAPD Public Policy Advocate will be appointed to the AAPD from a slate nominated by the President of the GAPD in consultation with the Executive committee. If there is any question regarding qualification for these positions, the Executive Committee must approve the appointments.

Section 5. Nominations for the respective offices shall be made by a Nominating Committee consisting of the three most recent Past-Presidents with the least recent Past-President serving as chair.

Section 6. The officers shall be elected for a term of two (2) years and shall continue in office until their respective successors are elected and assume the responsibilities of office.

Section 7. The Board of Directors shall consist of the President, President-elect, Secretary-Treasurer, the immediate Past-President, the appointed officers and the chair of the Constitution and Bylaws, Nominating, and Legislative Committees. The
Executive Director, GAP Liaison, AAPD Public Policy Advocate and the GAPD Director to the SSPD shall serve as ex-officio members of the Board without vote.

Section 8. The Executive Director shall be nominated by the Nominating Committee and approved by a majority vote of the members of the Board of Directors.
The Executive Director will
be appointed for a term of three (3) years, and the appointment will be automatically renewed unless notice is delivered by either party to the other within thirty (30) days of the Board of Directors meeting immediately preceding the annual meeting.

Section 9. The GAPD Director to the Southeastern Society of Pediatric Dentistry (SSPD) shall be appointed by the President and shall serve a term of

three (3) years.

Section 10. The chair of the Legislative Committee shall be appointed by the President and the term shall be three (3) years.

Section 11 The AAPD Public Policy Advocate shall be appointed by the President and shall serve a term of one (1) year, which may be renewed indefinitely.

Section 12 A majority of members of the Board of Directors shall constitute a quorum. The meetings of the Board shall be held at the discretion of the President but shall take place at least once each year.

Section 13 Vacancies which occur among the said officers or Directors shall be filled through appointment by a majority vote of the remaining members of the Board of Directors. Each person so elected to fill a vacancy shall remain a Director until the expiration of the vacated term of office. A Director who has filled an unexpired term shall be eligible to be elected to serve a full term. The Board of Directors of this Academy shall have the power to fill any other vacancies and to appoint such other officers and agents as the Board may deem necessary for the transaction of the business of the Academy.

Section 14 Any officer or agent may be removed by the Board of Directors, following a hearing, by a two-thirds (2/3) vote of the Board, whenever the interest of the Academy is best served.

CHAPTER VII. DUTIES OF THE OFFICERS

Section 1. **BOARD OF DIRECTORS AND EXECUTIVE COMMITTEE:**

1. The Board of Directors and the Executive Committee shall have and exercise the authority of the Academy in the management and the business of the Academy between meetings of the general membership. Each of the Directors and Officers shall have one (1) vote in issues presented to the Board members unless specifically prohibited by these Bylaws. Furthermore, the Board of Directors shall review annually the budget, review and approve contracts of the Academy unless such approval of said contracts is specified elsewhere in these Bylaws and conduct an annual review of the office of the Executive Director,

2. The Board of Directors shall only act in the name of this Academy when it is regularly convened by its chairperson. Due notice of such meetings shall be sent to all the Directors by the Secretary-Treasurer.

Section 2. **PRESIDENT:** The duties of the President shall be to:

1. Serve as the chief executive officer and official

representative of this Academy in its contracts with government, civic, business and professional organizations for the purpose of advancing the objectives and policies of this Academy.

2. Serve as chair of the Board of Directors.
3. Serve as the presiding officer of the meetings of the general membership.
4. Present an ad interim newsletter to the general membership and an annual report to the Board of Directors.
5. Present to the general membership at its annual meeting a report on the activities of the Board of Directors as well as such matters deemed of importance to the Academy.
6. Call special meetings of the Board of Directors and the Executive Committee.
7. Nominate all appointments subject to approval of the Board of Directors, except as otherwise provided in these Bylaws.
8. Nominate individuals to fill any vacancy on the Board of Directors, except as otherwise provided in these Bylaws.
9. Upon expiration of the term of office as President serve as a member of the Board of Directors for the following two (2)years and as a member of the Nominating Committee for the following six (6) years.
10. Serve as an advisory member and ex-officio member of all committees.
11. Perform such other duties as may be provided in these Bylaws.
12. Serve as the Liaison to the Georgia Academy of Pediatrics

Section 3. **PRESIDENT-ELECT:** The duties of the President-elect shall be to:

1. Serve as a member of the Board of Directors and the Executive Committee.
2. Succeed to the office of President without other election at the next annual meeting of the Academy following election as President-elect.
3. Assume the duties of President in case of the latter's absence, disability, resignation or death.
4. Preside when it is necessary for the President to leave the chair.
5. Serve as a consultant to all committees.
6. Perform such other duties as may be provided in these Bylaws or as directed by the President or the Board of Directors.

Section 4. **SECRETARY-TREASURER**: The duties of the Secretary-Treasurer shall be to:

1. Serve as a member of the Board of Directors and the Executive Committee.
2. Serve as Secretary to the Board of Directors.

3. Maintain oversight of all monies, securities and deeds belonging to the Academy, in conjunction with the Executive Director.
4. Review the annual audit of the funds of the Academy.
5. Serve until a successor is elected and installed.
6. Perform the duties of the Vice-President in the event of temporary or permanent vacancy in that office as provided in these Bylaws.
7. Perform such other duties as may be provided in these Bylaws or as directed by the President or the Board of Directors.

Section 5. The **EXECUTIVE DIRECTOR** shall:

1. Be nominated by the Nominating Committee, approved by a majority vote of the Board of Directors and serve as an ex-officio member of the Board of Directors.
2. Serve as custodian of all monies, securities and deeds belonging to this Academy and to hold, invest and disburse these subject to the direction of the Board of Directors.
3. Prepare a preliminary budget annually and submit it to the Budget and Finance Committee for review.
4. Serve as a member of the Budget and Finance Committee.
5. On or before January 1st of each year, notify each member of the amount due to the Academy for the ensuing fiscal year and request payment be made on or before the 31st day of March of that year.
6. Notify all members in arrears, on or before January 15th, that they will be automatically dropped from membership unless dues are paid by March 31st and make an annual, written report including therein the names of all members in arrears and those dropped from membership.
7. Perform such other duties as may be provided in these Bylaws or as directed by the President or the Board of Directors.

Section 6. The **ACADEMY REPRESENTATIVE TO THE SOUTHEASTERN SOCIETY OF PEDIATRIC DENTISTRY:**

The President shall appoint one (1) member to serve as the representative to the Southeastern Society of Pediatric Dentistry. The duties of the representative shall be:

1. To attend the meetings of the Southeastern Society of Pediatric Dentistry (SSPD) on behalf of the GAPD.
2. To advise the Board of Directors on issues brought before the SSPD that pertain to the GAPD and to recommend possible responses to the issues as they are brought up.

3. To speak on behalf of the GAPD at meetings of the SSPD regarding such issues when specifically directed to do so by the President or when requested to do so by members of the Board of Directors during a meeting when communication with the President beforehand is not possible.
4. To act as a liaison between the GAPD and the SSPD regarding issues before the Board.
5. To serve in a professional manner so as to be an example of the members of the GAPD in their presence, conduct and communications to and before the Board.

Section 7. The **LIAISON TO THE GEORGIA ACADEMY OF PEDIATRICS:**

The President shall serve as the representative to the Georgia Academy of Pediatrics.

The duties of the representative shall be:

1. To attend the meetings of the Georgia Academy of Pediatrics (GAP) on behalf of the GAPD.
2. To advise the Board of Directors on issues brought before the GAP that pertain to the practice of Pediatric Dentistry and to recommend possible responses to the issues as they are brought up.
3. To speak on behalf of the GAPD at meetings of the GAP regarding such issues when specifically directed to do so by members of the Board of Directors during a meeting when communication with the President beforehand is not possible.
4. To act as a liaison between the GAPD and the GAP regarding issues before the Board.
5. To serve in a professional manner so as to be an example of the members of the GAPD in their presence, conduct and communications to and before the Board.

Section 8. The **GAPD PUBLIC POLICY ADVOCATE(S)**

The GAPD President shall appoint up to two members to serve as the GAPD Public Policy Advocate from a slate of candidates nominated by the President of the GAPD in consultation with the Executive Committee.

The duties of the advocate(s) shall be:

1. To serve as the GAPD's advocate(s) for the oral health issues of children. The Advocate(s) shall interact and maintain working relationships with the state legislature and other elected bodies, state regulatory agencies (including Medicaid), licensing bureaus, oral health coalitions,

foundations, and The Dental College of Georgia at Augusta University at all levels of policy making, in representing children's oral health issues.

2. To coordinate advocacy efforts of GAPD with those of AAPD and the GDA.

3. To monitor on an ongoing basis issues which affect the oral health of children and to serve as an information resource to the officers of the GAPD.

4. To assist the officers of GAPD in setting advocacy goals for GAPD and devising strategies to achieve these goals.

5. To monitor all bills under consideration by the GA state legislature which affect children's oral health and to make recommendations by written report at each meeting of the Board.

6. To provide written or oral testimony before GA legislative committees, governmental agencies, or regulatory bodies.

7. To submit articles to the GAPD website for purposes of informing and educating the membership on issues of public policy and oral health.

8. To attend the meeting of the Board of Directors of the GAPD and to provide a report of the activities of the PPA and issues affecting children's oral health.

9. To attend training sessions offered by the AAPD and to attend the AAPD's annual Congressional Lobby Days, with expenses to be borne by the AAPD.

10. To provide an annual written report of activities to the GAPD Board of Directors.

CHAPTER VIII. ELECTION AND INSTALLATION OF OFFICERS

Section 1. The officers of the Academy shall be elected during the annual meeting of the Academy. Nominees for the several offices shall be presented to the membership by the Nominating Committee, which shall submit a nominee for each office. Nominations shall also be permitted from the floor.

Section 2. All elected officers shall require, for election, a simple majority of the votes of those members present and voting. In the event the initial balloting does not result in a majority, the two (2) nominees receiving the highest number of votes shall have a run-off election to establish a simple majority. In each case that the initial balloting does not result in a clear-cut first and second choice, numerically, and the same number of votes are cast for either first or second place nominees, a run-off election shall be held involving all first and second place nominees to establish

the election by a simple majority.

Section 3. The installation of officers shall be conducted at the annual meeting of the members.

CHAPTER IX. COMMITTEES

Section 1. **STANDING COMMITTEES:** The following standing committees, who shall report directly to the Board of Directors and whose duties and responsibilities are designated below, are constituted. Except where otherwise specified herein, the President shall appoint standing committee members and chairs.

1. **BUDGET AND FINANCE:**
The Budget and Finance Committee shall consist of the President-elect, Secretary-Treasurer, Immediate Past-President and the Executive Director. The Secretary-Treasurer shall serve as the chair. The Executive Director shall serve as an ex-officio member without vote. The committee shall review the budget and finances of the Academy and make recommendations to the Board of Directors for its approval.

2. **CONSTITUTION AND BYLAWS:**
The committee shall consist of the immediate past president, who will serve as chair of the committee for a term no longer than 2 years, up to 3 members who shall be appointed by the president and the Executive Director who shall serve as an ex-officio member without vote.
The chair shall serve on the Board of Directors of the Academy.

They shall evaluate the Constitution and Bylaws on a periodic basis. All proposed amendments to these Bylaws shall be referred to this committee for study and recommendation. Proposed amendments recommended for adoption shall be certified to the Secretary for formal notification of the members, as provided in Chapter XII of these Bylaws. Thereafter, the chairs of the Committee shall present such amendment(s) to the Academy for adoption at the next annual meeting.

3. **NOMINATING:**

The Nominating Committee shall consist of the three most recent Past-Presidents with the least recent Past-President serving as chair. The chair shall serve on the Board of Directors of the Academy. This committee shall select nominees from the eligible membership for the offices of President-elect and Secretary-Treasurer. It shall

select nominees for Executive Director and Membership Chair.

4. **LEGISLATIVE:**
The Legislative Committee shall consist of three (3) members appointed by the President, one of which the President shall appoint as chair. Term of chair shall be (3) years. One of the three members shall be the AAPD Public Policy Advocate. The Executive Director shall serve as an ex-officio member of this committee. The purposes of this committee shall be:
   a. To serve as a member of the Board of Directors of the Academy.
   b. To attend the meetings of the Georgia State Board of Dentistry on behalf of the Academy.
   c. To advise the Board of Directors on issues brought before the Board of Dentistry that pertain to the practice of Pediatric Dentistry and to recommend possible responses to the issues as they are brought up.
   d. To speak on behalf of the Academy at meetings of the Board of Dentistry regarding such issues when specifically directed to do so by members of the Board of Dentistry during a meeting when communicating with the President beforehand is not possible.
   e. To act as a liaison between the Academy and the Georgia Dental Association regarding issues before the Board.
   f. To serve in a professional manner so as to be an example of the members of this Academy in their presence, conduct and communications to and before the Board of Dentistry.

5.

Section 2. Special Committees:
The President may appoint special committees and chairs as deemed necessary or as directed to do so by the Board of Directors.

CHAPTER X. DUES, ASSESSMENTS AND FEES

Section 1. The fee and due date for an application to any type of membership shall be established by the Board of Directors and approved by the membership at any regular or special meeting.

Section 2. The annual dues and their due date for all categories of membership shall be established by the Board of Directors and approved by the membership at any regularly scheduled or special meeting called for that purpose, providing at least thirty (30) days notice has been given to the membership of such impending action.

a. Dues for Retired, Inactive, Student memberships are waived.
b. Affiliate members shall pay the same dues as Active members.
c. Allied members shall pay annual dues equal to twenty-five percent (25%) of an Active member's dues.
d. International and Associate members shall pay annual dues equal to fifty percent (50%) of an Active members' dues.
e. Life and Affiliate Life members who derive some income from dentistry shall pay annual dues equal to fifty percent (50%) of the Active or Affiliate member's dues. Life and Affiliate Life members who derive no income from dentistry shall pay no annual dues.

Section 3. Assessments may be levied upon the membership at any annual or special meeting of the membership by a two-thirds (2/3) vote of the members present and entitled to vote and voting.

a. International, Associate, Inactive, Retired, Student, Allied and Honorary members shall be exempt from the payment of any assessment levied upon the membership.
b. Life and Affiliate Life members who derive some income from dentistry shall pay assessments in the amount of fifty percent (50%) of an Active or Affiliate member assessment levied upon the membership. Life or Affiliate Life members who derive no income from dentistry shall be exempt from paying assessments levied upon the membership.

CHAPTER XI. PROCEDURES

Section 1. Amendments to the Constitution and Bylaws may be proposed by any member and shall be submitted to the Executive Director in written form, delivered and dated at least sixty (60) days prior to the annual meeting. The Executive Director shall transmit the proposed amendment to the Constitution and Bylaws Committee Chair within ten (10) days of receipt. Any proposed amendment to the Constitution and Bylaws shall be submitted to the membership no later than thirty (30) days prior to the annual meeting or at a special meeting called for such purposes.

Section 2. The Constitution and/or Bylaws may be repealed or amended by a two-thirds (2/3) vote of the members present and entitled to vote and voting at any annual meeting of this Academy, or these Bylaws may be repealed or amended at a special meeting called for such purpose provided that due notice of the proposed amendment shall have been submitted to each of the members of the Academy at least thirty (30) days prior to such action. The Constitution and/or Bylaws may be amended or repealed at any annual meeting without prior notice of the proposed amendment by the unanimous vote of the members present and entitled to vote and voting.

Section 3. The parliamentary procedures of the Academy shall be governed by the current edition of **Sturgis Standard Code of Parliamentary Procedures.**